

Dana M. Fisch

Please contact me via web at www.danafisch.com.

✧ EDUCATION

OKLAHOMA CITY UNIVERSITY

Bachelor of Science in Dance Management – Cum Laude Honor

2002

Courses Studied: Accounting, Business Communications, Choreography Theory, Costume Lab, Dance Company Management, Dance History, Dance Studio Management, Development & Fundraising, Economics, Finance, Managing Non-Profit Organizations, Marketing, Non-Profit Accounting, Organizational Behavior, Presenting & Sponsoring, Production Lab, Technical Theatre, Touring Performing Arts.

✧ EXPERIENCE

COMPANY MANAGER/DANCER/CHOREOGRAPHER

Push Factor Dance Company - NYC

2003-2007

Dancer with Push Factor Dance Company, an alternative jazz dance company. Responsible for Website maintenance; creating and maintaining Press Kits; working with City Council Member Peter Vallone, Jr. for Arts in Education funding and community recognition; Fundraiser Event planning including our Playbill Ad space campaign, soliciting donations from area merchants and contracting the event venue; Advance Ticket sale tracking for all events; developing Arts in Education Program; administrative side of Auditions; travel coordination for the dancers; rehearsal when Artistic Director is away; and other administrative tasks. Technical Director's assistant. Set tap and jazz dance pieces on company for events.

TEACHER/COMPANY MANAGER

DanzJam Conventions - NYC

2003-2007

Tap Teacher for DanzJam, a dance education company. Responsible for travel coordination for staff, Website maintenance and Event Registration Packet creation. Stage Manager for Competition, Point Person for all events and Technical Director's assistant.

YOUTH COMPANY COORDINATOR/FIRST COMPANY DANCER

NJTap Dance Ensemble - NJ

2005-2007

Assistant to the Artistic Director, responsible for supervising weekly rehearsals, knowledge of each dancer's ability and goals, assist in the development of new works, communicate information with parents, and maintaining choreography. Dancer in First Company.

STUDIO MANAGER/PROGRAM ADMINISTRATOR

Battery Dance Company - NYC

2003-2004

Responsible for maintaining two loft studio spaces, handling all studio rentals, processing all money as it comes in and report preparation. Downtown Dance Festival Coordinator for two festivals involving coordinating with the Technical Director, contracting selected dance companies, Playbill Ad space campaign, coordinating with the graphic designer, etc. Website Maintenance, Intern supervisor, database manager and Company Management responsibilities such as creating and maintaining the call board.

SILENT AUCTION COORDINATOR
Chamber Dance Project - NYC

2004

Silent Auction coordination for all aspects of the 4th Annual Fundraising Gala including: solicitation and acknowledgement letters, database creation/maintenance for items solicited, content for the website and running the silent auction at the event.

PRODUCTION STAGE MANAGER

Dance Anonymous - NYC

2003

In the Borders of Ignorance – cast of 8

Kaleidoscope Theatre Company - NYC

2003

Sinfully Rich (a series of One-Act Plays) – cast of 13 (Equity), 5 directors

The Arts Trust - NJ

2002

A Day in Hollywood/A Night in the Ukraine – cast of 6 (Equity), 5 student interns

Duties: Ensuring a smooth and flawless show every performance, ensuring the safety of the performers by maintaining the space, attending/running rehearsals, directing a crew (size varied from 1-6 people).

FREELANCE TECHNICIAN (EVENTS DEPARTMENT)

Asia Society - NYC

since 2002

Currently work with the Audio/Visual Systems Manager on various events doing technical work that is needed such as lights, video and stage management.

TECHNICAL DIRECTOR

Oklahoma Community Dance Alliance - OK

2002

We're Building a Community... - Over 100 dancers, 2-1/2 hour show

Responsibilities include writing lighting cues based on choreographers' needs, directing the light and sound board operators, Stage Managing the show and directing a crew of ten.

ASSISTANT TECHNICAL DIRECTOR/LIGHTING DESIGNER

Oklahoma City Philharmonic - OK

2001

Yuletide Magic – 150 dancers, Full orchestra (Equity), 2-hour show

Assisting the Technical Director/Lighting Designer on plans for the show, light plot, focus chart, hook-up and other crew assignments.

PRODUCTION INTERN

Jacob's Pillow Dance Festival - MA

2001

Duties: Working with ten Professional Dance Companies, community performances, operating the sound and light boards, assisting the Production Manager, wardrobe responsibilities, stage management duties, prop duties, fly rail operation and outdoor-stage management.